

# Refund Policies

## **Institutional Refund Policy**

The institutional refund policy applies to all withdrawals and terminations for any reason by either party who signs the enrollment contract. To terminate the enrollment contract, either party must send written notice to the other through the mail, postage prepaid, either registered or certified mail, and return receipt requested to the Director or student or to the Director or student in person. The failure of a student to immediately notify the Director in writing of the student's intent to withdraw may delay a refund of tuition to the student pursuant to section 5002(3) of the New York Education Law.

The institutional refund policy is as follows:

1. The institute will keep the nonrefundable application fee of all students who apply to the institute, but are denied admission.
2. If a program is canceled prior to or after a student's enrollment, the institute will provide a refund of all money paid.
3. If the institute is permanently closed and no longer offering instruction prior to or after a student has enrolled, the student is entitled to a full refund of all money paid.
4. A student who cancels within 7 days after midnight of the day on which the agreement was signed, but before instruction begins, receives all money returned with the exception of the nonrefundable application fee. Thereafter, a student will be liable for:
  - a. the nonrefundable application fee plus;
  - b. the cost of the kit; plus
  - c. the tuition liability as of the student's last date of physical attendance determined by the below charts. Tuition liability is determined by the number of quarters or terms in the program. Total tuition liability is limited to the quarter or term during which the student withdrew or was terminated and any previous quarters or terms completed.

**For Students Starting Between July 1, 2015-June 30, 2016**

<b>Full-time Cosmetology 35 hours a week (Three quarters - 10 weeks, 10 weeks, 9 weeks)</b>					
<b>First Quarter</b>			<b>Subsequent Quarters</b>		
<b>If termination or withdrawal occurs</b>	<b>School may keep</b>	<b>Student Refund</b>	<b>If termination or withdrawal occurs</b>	<b>School may keep</b>	<b>Student Refund</b>
Prior to or during the first week	0%	100% (\$5,665.00)	During the first week	25%	75% (\$4,248.75)
During the second week	25%	75% (\$4,248.75)	During the second week	50%	50% (\$2,832.50)
During the third week	50%	50% (\$2,832.50)	During the third week	75%	25% (\$1,416.25)
During the fourth week	75%	25% (\$1,416.25)	After the third week	100%	0% (\$0)
After the fourth week	100%	0% (\$0)			

<b>Part-time Cosmetology 16 hours a week (Four terms- 16 weeks, 16 weeks, 16 weeks, 15 weeks)</b>					
<b>First Quarter</b>			<b>Subsequent Quarters</b>		
<b>If termination or withdrawal occurs</b>	<b>School may keep</b>	<b>Student Refund</b>	<b>If termination or withdrawal occurs</b>	<b>School may keep</b>	<b>Student Refund</b>
Prior to or during the first week	0%	100% (\$4,248.75)	During the first week	20%	80% (\$3,399.00)
During the second week	20%	80% (\$3,399.00)	During the second week	35%	65% (\$2,761.69)
During the third week	35%	65% (\$2,761.69)	During the third week	50%	50% (\$2,124.38)
During the fourth week	50%	50% (\$2,124.38)	During the fourth week	70%	30% (\$1,274.63)
During fifth week	70%	30% (\$1,274.63)	After the fourth week	100%	0% (\$0)
After the fifth week	100%	0% (\$0)			

<b>Full-time Esthiology 35 hours a week (Two quarters – 9 weeks, 9 weeks)</b>					
<b>First Quarter</b>			<b>Subsequent Quarters</b>		
<b>If termination or withdrawal occurs</b>	<b>School may keep</b>	<b>Student Refund</b>	<b>If termination or withdrawal occurs</b>	<b>School may keep</b>	<b>Student Refund</b>
Prior to or during the first week	0%	100% (\$3,997.50)	During the first week	25%	75% (\$2,998.12)
During the second week	25%	75% (\$2,998.12)	During the second week	50%	50% (\$1,998.75)
During the third week	50%	50% (\$1,998.75)	During the third week	75%	25% (\$999.38)
During the fourth week	75%	25% (\$999.38)	After the third week	100%	0% (\$0)
After the fourth week	100%	0% (\$0)			

<b>Part-time Esthiology 16 hours a week (Four quarters –10 weeks, 10 weeks, 9 weeks, 9 weeks)</b>					
<b>First Quarter</b>			<b>Subsequent Quarters</b>		
<b>If termination or withdrawal occurs</b>	<b>School may keep</b>	<b>Student Refund</b>	<b>If termination or withdrawal occurs</b>	<b>School may keep</b>	<b>Student Refund</b>
Prior or during the first week	0%	100% (\$1,998.75)	During the first week	25%	75% (\$1,499.06)
During the second week	25%	75% (\$1,499.06)	During the second week	50%	50% (\$999.38)
During the third week	50%	50% (\$999.38)	During the third week	75%	25% (\$499.69)
During the fourth week	75%	25% (\$499.69)	After the third week	100%	0% (\$0)
After the fourth week	100%	0% (\$0)			

See Addendum C for Weekly Liability Chart

**For Students Starting Between July 1, 2016-June 30, 2018**

<b>Full-time Cosmetology 35 hours a week (Three quarters - 10 weeks, 10 weeks, 9 weeks)</b>					
<b>First Quarter</b>			<b>Subsequent Quarters</b>		
<b>If termination or withdrawal occurs</b>	<b>School may keep</b>	<b>Student Refund</b>	<b>If termination or withdrawal occurs</b>	<b>School may keep</b>	<b>Student Refund</b>
Prior to or during the first week	0%	100% (\$5,798.33)	During the first week	25%	75% (\$4,348.75)
During the second week	25%	75% (\$4,348.75)	During the second week	50%	50% (\$2,899.17)
During the third week	50%	50% (\$2,899.17)	During the third week	75%	25% (\$1,449.58)
During the fourth week	75%	25% (\$1,449.58)	After the third week	100%	0% (\$0)
After the fourth week	100%	0% (\$0)			

<b>Part-time Cosmetology 16 hours a week (Four terms- 16 weeks, 16 weeks, 16 weeks, 15 weeks)</b>					
<b>First Quarter</b>			<b>Subsequent Quarters</b>		
<b>If termination or withdrawal occurs</b>	<b>School may keep</b>	<b>Student Refund</b>	<b>If termination or withdrawal occurs</b>	<b>School may keep</b>	<b>Student Refund</b>
Prior to or during the first week	0%	100% (\$4,348.75)	During the first week	20%	80% (3,479.00)
During the second week	20%	80% (3,479.00)	During the second week	35%	65% (\$2,826.69)
During the third week	35%	65% (\$2,826.69)	During the third week	50%	50% (\$2,174.38)
During the fourth week	50%	50% (\$2,174.38)	During the fourth week	70%	30% (\$1,304.63)
During fifth week	70%	30% (\$1,304.63)	After the fourth week	100%	0% (\$0)
After the fifth week	100%	0% (\$0)			

<b>Full-time Esthology 35 hours a week (Two quarters – 9 weeks, 9 weeks)</b>					
<b>First Quarter</b>			<b>Subsequent Quarters</b>		
<b>If termination or withdrawal occurs</b>	<b>School may keep</b>	<b>Student Refund</b>	<b>If termination or withdrawal occurs</b>	<b>School may keep</b>	<b>Student Refund</b>
Prior to or during the first week	0%	100% (\$4,247.50)	During the first week	25%	75% (\$3,185.63)
During the second week	25%	75% (\$3,185.63)	During the second week	50%	50% (\$2,123.75)
During the third week	50%	50% (\$2,123.75)	During the third week	75%	25% (\$1,061.88)
During the fourth week	75%	25% (\$1,061.88)	After the third week	100%	0% (\$0)
After the fourth week	100%	0% (\$0)			

<b>Part-time Esthology 16 hours a week (Four quarters –10 weeks, 10 weeks, 9 weeks, 9 weeks)</b>					
<b>First Quarter</b>			<b>Subsequent Quarters</b>		
<b>If termination or withdrawal occurs</b>	<b>School may keep</b>	<b>Student Refund</b>	<b>If termination or withdrawal occurs</b>	<b>School may keep</b>	<b>Student Refund</b>
Prior or during the first week	0%	100% (\$2,123.75)	During the first week	25%	75% (\$1,592.81)
During the second week	25%	75% (\$1,592.81)	During the second week	50%	50% (\$1,061.88)
During the third week	50%	50% (\$1,061.88)	During the third week	75%	25% (\$530.94)
During the fourth week	75%	25% (\$530.94)	After the third week	100%	0% (\$0)
After the fourth week	100%	0% (\$0)			

See Addendum C for Weekly Liability Chart

Any moneys due to the applicant or student shall be refunded within 45 calendar days of (1) the postmark date on the written notification or the date the notice is delivered to the Director in person; or (2) the date which the student is deemed to have withdrawn pursuant to section 5002(3)(g) of the New York Education Law. That section states that if a student has failed to attend classes for a period of 30 calendar days, the institute shall send by regular mail a notice to the student that the student shall be deemed to have withdrawn from the program if the student does not notify the institute to the contrary within 12 days from the date on which the letter is sent. If the student fails to respond within such 12 day period, the student shall be deemed to have withdrawn. The institute shall maintain evidence that the refund is received by the recipient in a timely manner, such as, but not limited to, a cancelled check, bank reconciliation, signed receipt of delivery, or documentation that funds were disposed of in accordance with the applicable regulations.

#### **Federal Title IV Refund Policy**

Federal law determines how the institute must determine the amount of Title IV program assistance a student earns if he or she withdraws from school. The Title IV program funds that are covered by this law are: Federal Pell Grants, Direct Loans, and Direct PLUS Loans.

Though aid is posted to a student's account at the start of each period, the student earns the funds as he or she completes the period. If the student withdraws during the payment period, the amount of Title IV program assistance students earn is determined by a specific formula. If the student receives less assistance than the amount earned, the student may be able to receive those additional funds. If the student received more assistance than earned, the institute must return the excess funds.

The amount of assistance a student earns is determined on a pro rata basis. For example, if a student completed 30% of his or her payment period, the student would earn 30% of the assistance originally scheduled to receive. Once a student completes more than 60% of the payment period, the student earns all of the assistance scheduled for that period.

#### Withdrawal Date

A student's withdrawal date is used to calculate the percentage of the payment period completed and is always the student's last date of attendance.

If a student did not receive all the funds earned, he or she may be due a post-withdrawal disbursement. If the post-withdrawal disbursement includes loan funds, the institute must obtain a student's permission before it can disburse them. The student may choose to decline some or all of the loan funds so that the student does not incur additional debt. The institute may automatically use all or a portion of the post-withdrawal disbursement or grant funds for tuition and fees as contracted with the institute. The institute needs a student's permission to use the post-withdrawal grant disbursement for all other school charges. If the student does not provide his or her permission, the student will be offered the funds. However, it may be in the student's best interest to allow the school to keep the funds to reduce his or her debt at the institute.

Because of other eligibility requirements, there may be Title IV program funds that a student is scheduled to receive which are not available once he or she withdraws. For example, a first-time, first-year undergraduate student, who has not completed the first 30 days of the program before withdraw, is not eligible for Direct Stafford Loan funds that he or she may have received had the student remained enrolled past the 30<sup>th</sup> day.

If a student receives (or school or parent on the student's behalf) excess Title IV Program funds that must be returned, the institute must return a portion of the excess equal to the lesser of:

1. The student's institutional charges multiplied by the unearned percentage of funds, or
2. The entire amount of excess funds.

The institute must return this amount even if it did not keep this amount of the student's Title IV funds.

If the school is not required to return all of the excess funds, the student must return the remaining amount. Any loan funds that a student must return (or the student's parent for a Direct Plus Loan), the student (or parent) must repay in accordance with the terms of the promissory note. That is, the student (or parent) must make scheduled payments to the holder of the loan over a period of time.

Any amount of unearned grant funds that a student must return is called an overpayment. The maximum amount of a grant overpayment that a student must repay is half of the grant funds a student received or was scheduled to receive. The student does not have to repay a grant overpayment if the original amount of the overpayment is \$50 or less. The student must make arrangements with the institute or the Department of Education to return the unearned grant funds.

The requirements for Title IV program funds when a student withdraws are separate from the institute's refund policy. Therefore, a student may still owe funds to the institute to cover unpaid institutional charges. The institute may also charge a student for any Title IV program funds that the institute was required to return.

For questions about Title IV program funds, a student can call the Federal Student Aid Information Center at 1-800-4-FEDAID. Information is also available on the U.S. Department's "Financial Aid for Student's Home Page" at [www.studentaid.gov](http://www.studentaid.gov).

Any unearned Title IV funds must be returned to the appropriate program within 45 days of the date of determination of withdrawal.

### Date of Determination of Withdrawal

The date of determination is the earlier of:

- The date the student notifies the institute of the student's withdrawal or the date of the student's withdrawal, whichever is later;
- The date the institute terminates the student;
- The student has failed to attend classes for a 14 calendar days period. For purposes of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining when the refund must be paid, the student shall be deemed to have withdrawn at the end of the 14-day period.

Returns by the institute shall be paid, as applicable, in the following sources, in order, up to the total net amount disbursed from each source.

1. Unsubsidized Direct Loans (other than Direct PLUS loans);
2. Subsidized Direct Loans;
3. Direct Plus Loans; and
4. Federal Pell Grants for which a return is required.

Any unearned funds that have not yet been disbursed to the student must be offered to the student within 30 days of the date of determination if not applied directly to the student's account.

The law states that a student is responsible for all unearned Title IV program assistance that the institute is not required to return. This is determined by subtracting the amount returned by the institute from the total amount of unearned Title IV funds to be returned.

### **Lockers and Assigned Stations**

Students must vacate their locker and assigned station 5 school days from the student's withdrawal. Aveda Institute New York is not responsible for lost or missing items after a student has withdrawn.

### **Transcript Requests**

A two week waiting period will also exist before a transcript request can be fulfilled for a withdrawn student. To receive a transcript, the student must send a transcript request in writing to the Student Services Manager. To receive the transcript, the student is required (1) to complete and return loan exit paperwork; and (2) pay a \$5.00 fee. Official transcripts will be withheld if tuition or fees are owed. All students have the right to view their transcripts with proper notification to the Registrar.

### **Veterans Refund Policy**

If the student receives veteran's benefits for attendance in a state or federally approved course and fails to enter the course, withdraws or if the student is terminated at any time prior to completion, that student receives a refund of all tuition fees and other charges which exceed a prorata portion of the total charges. The prorata portion is determined by the ratio of the number of days or hours of instruction completed to the total number of instruction days or hours in the course, in accordance with Chapter 36, Title 38 US Code Section 1776. An established registration fee in an amount not to exceed \$10 need not be subject to proration. Where the established registration fee is more than \$10, the amount in excess is prorated.

# **Addendum C**

Weekly Tuition Liability Charts

**Cosmetology Weekly Tuition Liability Chart**  
**For Students Starting between July 1, 2015-June 30, 2016**

**Full-Time Cosmetology**

35 hours per week - 3 Quarters (10 weeks, 10 weeks, 9 weeks)

Quarter 1	\$5,665
Quarter 2	\$5,665
Quarter 3	\$5,665

Contracted Hours	1,000
Contracted Tuition	\$16,995.00

Weeks	Hours from	Hours to	% retained by Quarter	Amount Retained by Quarter	Cummulative Retained by Program	Amount Tuition Credited in event of Withdrawal
<b>Quarter 1</b>						\$16,995.00
1	0	35	0%	\$0	\$0	\$16,995.00
2	35.01	70	25%	\$1,416.25	\$1,416.25	\$15,578.75
3	70.01	105	50%	\$2,832.50	\$2,832.50	\$14,162.50
4	105.01	140	75%	\$4,248.75	\$4,248.75	\$12,746.25
5-10	140.01	350	100%	\$5,665.00	\$5,665.00	\$11,330.00
<b>Quarter 2</b>						
11	350.01	385	25%	\$1,416.25	\$7,081.25	\$9,913.75
12	385.01	420	50%	\$2,832.50	\$8,497.50	\$8,497.50
13	420.01	455	75%	\$4,248.75	\$9,913.75	\$7,081.25
14-20	455.01	700	100%	\$5,665.00	\$11,330.00	\$5,665.00
<b>Quarter 3</b>						
21	700.01	735	25%	\$1,416.25	\$12,746.25	\$4,248.75
22	735.01	770	50%	\$2,832.50	\$14,162.50	\$2,832.50
23	770.01	805	75%	\$4,248.75	\$15,578.75	\$1,416.25
24-29	805.01	1000	100%	\$5,665.00	\$16,995.00	\$0.00

Contracted Tuition Charge

**Part-Time Cosmetology**

16 hours per week - 4 Terms (16 weeks, 16 weeks, 16 weeks, 15 weeks)

Term 1	\$4,248.75
Term 2	\$4,248.75
Term 3	\$4,248.75
Term 4	\$4,248.75

Contracted Hours	1,000
Contracted Tuition	\$16,995.00

Weeks	Hours from	Hours to	% retained by Term	Amount Retained by Term	Cummulative Retained by Program	Amount Tuition Credited in event of Withdrawal
<b>Term 1</b>						\$16,995.00
1	0	16	0%	\$0	\$0	\$16,995.00
2	16.01	32	20%	\$849.75	\$849.75	\$16,145.25
3	32.01	48	35%	\$1,487.06	\$1,487.06	\$15,507.94
4	48.01	64	50%	\$2,124.38	\$2,124.38	\$14,870.62
5	64.01	80	70%	\$2,974.13	\$2,974.13	\$14,020.87
6-16	80.01	256	100%	\$4,248.75	\$4,248.75	\$12,746.25
<b>Term 2</b>						
17	256.01	272	20%	\$849.75	\$5,098.50	\$11,896.50
18	272.01	288	35%	\$1,487.06	\$5,735.81	\$11,259.19
19	288.01	304	50%	\$2,124.38	\$6,373.13	\$10,621.87
20	304.01	320	70%	\$2,974.13	\$7,222.88	\$9,772.12
21-32	320.01	512	100%	\$4,248.75	\$8,497.50	\$8,497.50
<b>Term 3</b>						
33	512.01	528	20%	\$849.75	\$9,347.25	\$7,647.75
34	528.01	544	35%	\$1,487.06	\$9,984.56	\$7,010.44
35	544.01	560	50%	\$2,124.38	\$10,621.88	\$6,373.12
36	560.01	576	70%	\$2,974.13	\$11,471.63	\$5,523.37
37-48	576.01	768	100%	\$4,248.75	\$12,746.25	\$4,248.75
<b>Term 4</b>						
49	768.01	784	20%	\$849.75	\$13,596.00	\$3,399.00
50	784.01	800	35%	\$1,487.06	\$14,233.31	\$2,761.69
51	800.01	816	50%	\$2,124.38	\$14,870.63	\$2,124.37
52	816.01	832	70%	\$2,974.13	\$15,720.38	\$1,274.62
53-63	832.01	1000	100%	\$4,248.75	\$16,995.00	\$0.00

Contracted Tuition Charge



**Esthology Weekly Tuition Liability Chart**  
**For Students Starting between July 1, 2015-June 30, 2016**

**Full-time Esthology**

35 hours per week - 2 Quarters (9 weeks, 9 weeks)

Quarter 1	\$3,997.50	Contracted Hours	600
Quarter 2	\$3,997.50	Contracted Tuition	\$7,995.00

Weeks	Hours from	Hours to	% retained by Quarter	Amount Retained by Quarter	Cummulative Retained by Program	Amount Tuition Credited in event of Withdrawal
<b>Quarter 1</b>						
1	0	35	0%	\$0	\$0	\$7,995.00
2	35.01	70	25%	\$999.38	\$999.38	\$6,995.62
3	70.01	105	50%	\$1,998.75	\$1,998.75	\$5,996.25
4	105.01	140	75%	\$2,998.13	\$2,998.13	\$4,996.87
5-9	140.01	315	100%	\$3,997.50	\$3,997.50	\$3,997.50
<b>Quarter 2</b>						
10	315.01	350	25%	\$999.38	\$4,996.88	\$2,998.12
11	350.01	385	50%	\$1,998.75	\$5,996.25	\$1,998.75
12	385.01	420	75%	\$2,998.13	\$6,995.63	\$999.37
13-18	420.01	600	100%	\$3,997.50	\$7,995.00	\$0.00

Contracted Tuition Charge

**Part-Time Esthology**

35 hours per week - 4 Quarters (10 weeks, 10 weeks, 9 weeks, 9 weeks)

Quarter 1	\$1,998.75	Contracted Hours	600
Quarter 2	\$1,998.75	Contracted Tuition	\$7,995.00
Quarter 3	\$1,998.75		
Quarter 4	\$1,998.75		

Weeks	Hours from	Hours to	% retained by Quarter	Amount Retained by Quarter	Cummulative Retained by Program	Amount Tuition Credited in event of Withdrawal
<b>Quarter 1</b>						
1	0	16	0%	\$0	\$0	\$7,995.00
2	16.01	32	25%	\$499.69	\$499.69	\$7,495.31
3	32.01	48	50%	\$999.38	\$999.38	\$6,995.62
4	48.01	64	75%	\$1,499.06	\$1,499.06	\$6,495.94
5-10	64.01	160	100%	\$1,998.75	\$1,998.75	\$5,996.25
<b>Quarter 2</b>						
11	160.01	176	25%	\$499.69	\$2,498.44	\$5,496.56
12	176.01	192	50%	\$999.38	\$2,998.13	\$4,996.87
13	192.01	208	75%	\$1,499.06	\$3,497.81	\$4,497.19
14-20	208.01	320	100%	\$1,998.75	\$3,997.50	\$3,997.50
<b>Quarter 3</b>						
21	320.01	336	25%	\$499.69	\$4,497.19	\$3,497.81
22	336.01	352	50%	\$999.38	\$4,996.88	\$2,998.12
23	352.01	368	75%	\$1,499.06	\$5,496.56	\$2,498.44
24-29	368.01	464	100%	\$1,998.75	\$5,996.25	\$1,998.75
<b>Quarter 4</b>						
30	464.01	480	25%	\$499.69	\$6,495.94	\$1,499.06
31	480.01	496	50%	\$999.38	\$6,995.63	\$999.37
32	496.01	512	75%	\$1,499.06	\$7,495.31	\$499.69
33-38	512.01	600	100%	\$1,998.75	\$7,995.00	\$0.00

Contracted Tuition Charge

**Cosmetology Weekly Tuition Liability Chart**  
**For Students Starting between July 1, 2016-June 30, 2018**

**Full-Time Cosmetology**

35 hours per week - 3 Quarters (10 weeks, 10 weeks, 9 weeks)

Quarter 1	\$5,798.33
Quarter 2	\$5,798.33
Quarter 3	\$5,798.34

Contracted Hours	1,000
Contracted Tuition	\$17,395.00

Weeks	Hours from	Hours to	% retained by Quarter	Amount Retained by Quarter	Cummulative Retained by Program	Amount Tuition Credited in event of Withdrawal
<b>Quarter 1</b>						\$17,395.00
1	0	35	0%	\$0	\$0	\$17,395.00
2	35.01	70	25%	\$1,449.58	\$1,449.58	\$15,945.42
3	70.01	105	50%	\$2,899.17	\$2,899.17	\$14,495.83
4	105.01	140	75%	\$4,348.75	\$4,348.75	\$13,046.25
5-10	140.01	350	100%	\$5,798.33	\$5,798.33	\$11,596.67
<b>Quarter 2</b>						
11	350.01	385	25%	\$1,449.58	\$7,247.91	\$10,147.09
12	385.01	420	50%	\$2,899.17	\$8,697.50	\$8,697.50
13	420.01	455	75%	\$4,348.75	\$10,147.08	\$7,247.92
14-20	455.01	700	100%	\$5,798.33	\$11,596.66	\$5,798.34
<b>Quarter 3</b>						
21	700.01	735	25%	\$1,449.59	\$13,046.25	\$4,348.75
22	735.01	770	50%	\$2,899.17	\$14,495.83	\$2,899.17
23	770.01	805	75%	\$4,348.76	\$15,945.42	\$1,449.58
24-29	805.01	1000	100%	\$5,798.34	\$17,395.00	\$0.00

Contracted Tuition Charge

**Part-Time Cosmetology**

16 hours per week - 4 Terms (16 weeks, 16 weeks, 16 weeks, 15 weeks)

Term 1	\$4,348.75
Term 2	\$4,348.75
Term 3	\$4,348.75
Term 4	\$4,348.75

Contracted Hours	1,000
Contracted Tuition	\$17,395.00

Weeks	Hours from	Hours to	% retained by Term	Amount Retained by Term	Cummulative Retained by Program	Amount Tuition Credited in event of Withdrawal
<b>Term 1</b>						\$17,395.00
1	0	16	0%	\$0	\$0	\$17,395.00
2	16.01	32	20%	\$869.75	\$869.75	\$16,525.25
3	32.01	48	35%	\$1,522.06	\$1,522.06	\$15,872.94
4	48.01	64	50%	\$2,174.38	\$2,174.38	\$15,220.62
5	64.01	80	70%	\$3,044.13	\$3,044.13	\$14,350.87
6-16	80.01	256	100%	\$4,348.75	\$4,348.75	\$13,046.25
<b>Term 2</b>						
17	256.01	272	20%	\$869.75	\$5,218.50	\$12,176.50
18	272.01	288	35%	\$1,522.06	\$5,870.81	\$11,524.19
19	288.01	304	50%	\$2,174.38	\$6,523.13	\$10,871.87
20	304.01	320	70%	\$3,044.13	\$7,392.88	\$10,002.12
21-32	320.01	512	100%	\$4,348.75	\$8,697.50	\$8,697.50
<b>Term 3</b>						
33	512.01	528	20%	\$869.75	\$9,567.25	\$7,827.75
34	528.01	544	35%	\$1,522.06	\$10,219.56	\$7,175.44
35	544.01	560	50%	\$2,174.38	\$10,871.88	\$6,523.12
36	560.01	576	70%	\$3,044.13	\$11,741.63	\$5,653.37
37-48	576.01	768	100%	\$4,348.75	\$13,046.25	\$4,348.75
<b>Term 4</b>						
49	768.01	784	20%	\$869.75	\$13,916.00	\$3,479.00
50	784.01	800	35%	\$1,522.06	\$14,568.31	\$2,826.69
51	800.01	816	50%	\$2,174.38	\$15,220.63	\$2,174.37
52	816.01	832	70%	\$3,044.13	\$16,090.38	\$1,304.62
53-63	832.01	1000	100%	\$4,348.75	\$17,395.00	\$0.00

Contracted Tuition Charge

**Esthology Weekly Tuition Liability Chart**  
**For Students Starting between July 1, 2016-June 30, 2018**

**Full-time**

35 hours per week - 2 Quarters (9 weeks, 9 weeks)

Quarter 1	\$4,247.50	Contracted Hours	600
Quarter 2	\$4,247.50	Contracted Tuition	\$8,495.00

Weeks	Hours from	Hours to	% retained by Quarter	Amount Retained by Quarter	Cummulative Retained by Program	Amount Tuition Credited in event of Withdrawal
<b>Quarter 1</b>						
1	0	35	0%	\$0	\$0	\$8,495.00
2	35.01	70	25%	\$1,061.88	\$1,061.88	\$7,433.12
3	70.01	105	50%	\$2,123.75	\$2,123.75	\$6,371.25
4	105.01	140	75%	\$3,185.63	\$3,185.63	\$5,309.37
5-9	140.01	315	100%	\$4,247.50	\$4,247.50	\$4,247.50
<b>Quarter 2</b>						
10	315.01	350	25%	\$1,061.88	\$5,309.38	\$3,185.62
11	350.01	385	50%	\$2,123.75	\$6,371.25	\$2,123.75
12	385.01	420	75%	\$3,185.63	\$7,433.13	\$1,061.87
13-18	420.01	600	100%	\$4,247.50	\$8,495.00	\$0.00

Contracted Tuition Charge

**Part-Time**

35 hours per week - 4 Quarters (10 weeks, 10 weeks, 9 weeks, 9 weeks)

Quarter 1	\$2,123.75	Contracted Hours	600
Quarter 2	\$2,123.75	Contracted Tuition	\$8,495.00
Quarter 3	\$2,123.75		
Quarter 4	\$2,123.75		

Weeks	Hours from	Hours to	% retained by Quarter	Amount Retained by Quarter	Cummulative Retained by Program	Amount Tuition Credited in event of Withdrawal
<b>Quarter 1</b>						
1	0	16	0%	\$0	\$0	\$8,495.00
2	16.01	32	25%	\$530.94	\$530.94	\$7,964.06
3	32.01	48	50%	\$1,061.88	\$1,061.88	\$7,433.12
4	48.01	64	75%	\$1,592.81	\$1,592.81	\$6,902.19
5-10	64.01	160	100%	\$2,123.75	\$2,123.75	\$6,371.25
<b>Quarter 2</b>						
11	160.01	176	25%	\$530.94	\$2,654.69	\$5,840.31
12	176.01	192	50%	\$1,061.88	\$3,185.63	\$5,309.37
13	192.01	208	75%	\$1,592.81	\$3,716.56	\$4,778.44
14-20	208.01	320	100%	\$2,123.75	\$4,247.50	\$4,247.50
<b>Quarter 3</b>						
21	320.01	336	25%	\$530.94	\$4,778.44	\$3,716.56
22	336.01	352	50%	\$1,061.88	\$5,309.38	\$3,185.62
23	352.01	368	75%	\$1,592.81	\$5,840.31	\$2,654.69
24-29	368.01	464	100%	\$2,123.75	\$6,371.25	\$2,123.75
<b>Quarter 4</b>						
30	464.01	480	25%	\$530.94	\$6,902.19	\$1,592.81
31	480.01	496	50%	\$1,061.88	\$7,433.13	\$1,061.87
32	496.01	512	75%	\$1,592.81	\$7,964.06	\$530.94
33-38	512.01	600	100%	\$2,123.75	\$8,495.00	\$0.00

Contracted Tuition Charge